

DRAGON MANDARIN IMMERSION SCHOOL

Tuition Agreement -- 2026-2027 Academic Year

Dragon Mandarin Immersion School ("School") and the undersigned parents ("Parents"), by entering into this Tuition Agreement to enroll their child listed below ("Student") for the 2026-2027 school year, executed by the Parents on the signed date below, agree as follows:

1. Consent

This agreement is entered into with the mutual consent of the Parents and the School.

2. Enrollment Deposit

Parents shall pay a non-refundable enrollment deposit of **\$150** to reserve the Student's spot. Unless required by law, the deposit is not credited toward tuition or other fees.

3. Tuition and Charges

Parents agree to pay all tuition and fees as set forth in this Agreement. If Parents receive tuition assistance, any change must be stated in a written amendment signed by both parties.

3a. Payment Plans and Schedule

Parents shall select one of the following payment plans at the time of enrollment. The selected plan determines the total annual tuition obligation:

- **Annual Payment (Best Value):** \$10,900 -- single payment due August 11, 2026.
- **Semester Payment:** \$5,750 x 2 payments -- due August 11, 2026 and January 1, 2027. Total: \$11,500.
- **Monthly Payment:** \$1,200 x 10 payments -- due the 1st of each month, August through May. Total: \$12,000. Autopay via Brightwheel is required for this plan.

One-time fees (both due at enrollment and non-refundable):

- Registration Fee: \$150
- Materials Fee: \$350

Families enrolling more than one child receive a **10% sibling discount** applied to the older sibling's tuition only. This discount does not apply to one-time fees.

4. Late Fees

A late fee of **\$10 per business day** will be charged beginning the first business day a payment is past due. No grace period applies. Late fees are due when billed through Brightwheel.

5. Additional Fees

School may charge additional fees -- such as (but not limited to) meals or late pick-up fees -- as stated in its fee schedule. These fees are due when billed through Brightwheel.

6. Unexpected School Closures

The School does not give tuition credits or discounts in the event of an unexpected school closure, for any reason.

7. Vacations and Absences

Tuition is not reduced in the event of a Student's vacation or absence from school.

8. Payment Obligation

Parents have an individual and joint obligation to pay all tuition and fees under this Agreement. Parents' failure to pay any amount when due may, at the School's sole discretion, result in the suspension or dismissal of the Student. Parents shall pay any costs and attorney's fees the School incurs in the collection of Parents' outstanding balance.

9. Payment Authorization

Parents will maintain at least one valid payment method in Brightwheel and authorize School to charge it on each invoice due date. Parents receive notifications when invoices are posted and when payments are processed.

10. Annual Commitment and Refund Policy

School's operating costs are annual. Parents' tuition obligation is for the full academic year, subject to the refund policy set forth below.

Withdrawal Before the First Day of School:

If written notice of withdrawal is received before the first day of school, Parents will receive a full refund of tuition paid, less any non-refundable fees. No advance notice period is required.

Withdrawal During the First Semester (First Day of School through December 31):

If written notice of withdrawal is received on or after the first day of school but before January 1, **45 days written notice** is required. Parents will receive a refund equal to **50% of the annual tuition**, regardless of the payment plan selected or the amount paid to date. Any outstanding balance owed to the School after applying the 50% refund calculation remains due and payable.

Withdrawal During the Second Semester (January 1 or After):

If written notice of withdrawal is received on or after January 1, **no refund will be issued**. Parents remain responsible for the full annual tuition obligation regardless of the payment plan selected or the amount paid to date. Any outstanding balance remains due and payable.

Non-Refundable Fees:

The Registration Fee (\$150) and Materials Fee (\$350) are non-refundable under all circumstances.

How to Submit Withdrawal Notice:

All withdrawal notices must be submitted in writing via email to contact@dragonmandarinimmersionschool.org. The date of the School's receipt of written notice is the effective withdrawal date.

11. Electronic Records and Signatures

By signing electronically, the parties agree that e-signatures are legally binding. Parents may withdraw consent to e-signature or request paper copies at no charge by emailing the School; such withdrawal does not affect prior electronic records.

12. Other Legal Terms

This Agreement is governed by the laws of the state where the School is located. The parties will attempt good-faith mediation before pursuing other remedies. School is not liable for any delay or failure to perform arising from events beyond its reasonable control (e.g., natural disasters, power outages, public-health orders). Notices are effective when sent through Brightwheel messaging or to the email addresses on file. This Agreement and any written addenda constitute the entire agreement. Amendments must be in writing and signed by both parties, except School may update fees or policies with thirty (30) days' written notice.

PAYMENT PLAN SELECTION

Please select your payment plan for the 2026-2027 academic year:

- ☐ Annual Payment -- \$10,900 due August 11, 2026
- ☐ Semester Payment -- \$5,750 x 2 (due August 11, 2026 and January 1, 2027)
- ☐ Monthly Payment -- \$1,200 x 10 (August-May, autopay via Brightwheel required)

Student Name: _____

Parent/Guardian Signature: _____ Date: _____

Printed Name: _____

Parent/Guardian Signature: _____ Date: _____

Printed Name: _____

School Representative: _____ Date: _____

Dragon Mandarin Immersion School | 713-305-9920 | contact@dragonmandarinimmersionschool.org |
dragonmandarinimmersionschool.org